



## VIRTUAL CONFERENCE GUIDANCE OF ICECREAM 2025

WEDNESDAY, MAY 4<sup>th</sup> 2025

The general guidance of The 4<sup>th</sup> International Conference on Engineering, Constructions, Renewable Energy and Advanced Materials 2025 is as follow:

1. At 08.00 – 08.30 Jakarta Time (GMT+7), please enter the main room through the following link <https://s.umj.ac.id/SEMICE-25>

Meeting ID: 967 9020 8926

Pass Code: SEMICE2025

Please change your Zoom name into

Participant:

Room Code\_Participant\_Name

Ex: IC-BR-1\_Participant\_Aryuni

Presenter:

**ROOMCODE\_PRESENTER\_NAME**

Ex: IC-BR-1\_PRESENTER\_ARYUNI

Please use the virtual background during the opening ceremony, plenary session and parallel session through this link: <https://s.umj.ac.id/VB-SEMICE2025>

2. At 08.00 – 09.25 Jakarta Time (GMT+7), please join the opening ceremony on the main room of the ZOOM meeting
3. At 09.25 – 12.00 Jakarta Time (GMT+7), please join the ICECREAM 2025 break out room to join the plenary session
4. At 12.00 – 13.00 Jakarta Time (GMT+7), break time
5. At 13.00 – 15.00 Jakarta Time (GMT+7), please join your parallel room according to your presentation schedule.
6. Guidance for parallel session :
7. Moderator will ask the presenters to present their paper according to the order on the presentation schedule.
8. Each presenter has a maximum 10 mins to present their work and the PIC will give

notice when the time limit is approaching (5 mins, 3 mins and 1 min before) through direct message.

9. There will be a 5 mins of Q&A session after each presentation, guided by the moderator. During the Q&A the presenter needs to open their camera.
10. The moderator will provide information about the closing ceremony in the main room, when the best paper will be announced.
11. All participants are required to fill the evaluation form through Google form that shows on the presenter account.
12. The moderator will ask all the participants to open their camera to take the picture for documentation.
13. The participants went back to the main room to join the closing ceremony.